

COLCHESTER LOCAL HIGHWAYS PANEL MINUTES –

18 October 2018 - 13.00

ROWAN HOUSE, SHEEPEN ROAD, COLCHESTER, CO3 3WG

Chairman:	CC Anne Brown
Panel Members:	CC Anne Turrell (Deputy), Cllr Lyn Barton, Cllr John Gili-Ross, CC Member Dave Harris, Cllr Brian Jarvis, CC Member Sue Lissimore, CC Member Lee Scordis, Cllr Dennis Willetts and CC Member Julie Young
Officers:	EH Sonia Church – Highways Liaison Manager EH Joe Hazleton – Highway Liaison Officer
Secretariat:	CBC Zoe Gentry – Democratic Services Officer

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chairman welcomed everyone to the Colchester Local Highway Panel and asked everyone to introduce themselves.</p> <p>Declarations of interest Cllr Gili-Ross and Cllr Lissimore – members of the Community Initiatives Fund (CIF)</p>	
2.	<p>Apologies for Absence</p> <p>CC John Baker CC John Jowers</p>	
3	<p>Major Projects Update</p> <p>Alan Lindsay updated on the following Major works; A120, A12, A133 and the A120/133 link road with the A133, Ipswich Road/Harwich Road.</p> <p>Alan informed the Panel that all work was progressing as planned for the A133 and that they were looking at a completion date of Winter 2020. The only slight set back has been with regards to the Waitrose wall which they have discovered was built to a sub-standard level, the foundations needed to be piled deeper.</p> <p>Cllr Lissimore asked if there was a problem as residents had commented on not seeing many work men on site. Cllr Young commented on whether the University had been approached to open up Boundary Road, to help congestion. The Panel also questioned the lack of communication.</p>	

	<p>Alan informed the Panel that there had been considerable communication about the works. Including Facebook pages and Twitter feeds which were regularly repeated and updated. There was no issue with regards to the contractors and they had not approached the University with regards to opening Boundary Road.</p> <p>Alan to email the Panel with links to all the latest work updates, which they could pass on to residents.</p> <p>The Panel asked Alan to come back in 3/6 months' time for a further update.</p>	<p>AL</p>
<p>7.</p>	<p>Potential Schemed List for Consideration of Panel in 2019/20</p> <p><i>Item 7 was decided to be taken next by the Chair.</i></p> <p>Joe provided the Panel with Report 3, Potential Schemes List. (Pages 15-37 Inc.) Comments below.</p> <p>Sonia informed that Panel that all traffic management schemes highlighted in the report awaiting funding could now be funded via the match funding contribution via ECC for £100k and CBC for £100k.</p> <p>Additionally following savings achieved by delivering works via the direct delivery gang, the Panel can agree to deliver 5 additional schemes at no further cost to the LHP. The panel agreed the following schemes: -</p> <p style="padding-left: 40px;">❖ Traffic Management</p> <p>No.1 - LCOL152143 - Tufnell Way, Colchester No.22 - LCOL172018 - Axial Way, Mile End No. 23 – LCOL172022 - Holly Road, Stanway No. 39 – LCOL173014 - Hawthorn Avenue, Colchester</p> <p style="padding-left: 40px;">❖ Walking</p> <p>No.6 - LCOL173005 - Mill Street, Colchester</p> <p>The Panel agreed that all other schemes should proceed with the match funding.</p> <p>With regards to bus shelters, Sonia informed the Panel that the company have gone into liquidation and ECC were looking for a new supplier. The Panel discussed their contribution of £7,500 towards wooden bus shelters and asked Sonia to contact all requestors for their contributions. This should include raising the funds if the area is not parished, <i>Action: - Sonia to contact the relevant requestors in this case.</i></p>	<p>SC</p>

<p>4.</p>	<p>Minutes of the previous meeting:</p> <p>Cllr Young requested that the vegetation clearance be completed and that she was dis-satisfied that we completed the scheme without making the vegetation clearance a priority – Footpath 8 Wivenhoe. <i>Action: - Sonia to contact the Rangers. . The report does not give enough information on the volume of work completed.</i></p> <p>Dedham Road, Boxted – Cllr Brown discussed the ongoing problems especially at school drop off and pick up times. Parish Councillors have been in conversations with Sonia and Joe. The possibility of introducing yellow lines was being looked at, but this option was not favourable with the Parish as this could urbanise the area.</p> <p>Holly Road, Stanway – Joe informed the Panel that it was no longer necessary for Cllr Bentley to sign the paperwork. <i>Action – SC to go back to the Chairman and to ask for Cllr Bentleys input. SC to update members at next Panel meeting.</i></p> <p>Rangers – Action - Sonia to report to Cllr Brown on what the holdup is with transferring the Rangers to Colchester Borough Council.</p> <p>Creffield Road/Oxford Road – Speed table – JH informed the Panel that 150 letters were sent out to residents with regards to the Speed Table and, only 25 responses were returned. 16 were not in support, 2 in support and 7 were neutral. Cllr Lissimore asked if anything else could be done as the residents are still not happy. <i>Action - SC to ask for assistance from Parking Partnership and the engineers. Possibility of a further design?</i></p> <p>Joe stated that all other actions have been completed.</p>	<p>SC</p> <p>SC</p> <p>SC</p> <p>SC</p>
<p>5.</p>	<p>Appendix</p> <p>❖ Colchester Rangers Report</p> <p>The Panel commented on the report and the apparent small number of tasks that appeared to have been completed in four months. Cllr Brown requested that further information come back to the Panel showing how the team is managed and also who makes the decisions. <i>Action – SC to ask the Rangers to attend the next meeting.</i></p> <p>❖ S106 Update</p> <p>Sonia gave an update on the Section 106 and explained to the Panel how she had a meeting with the ECC Section 106 Officer. The panel asked that the information from that meeting be shared at the next Panel Meeting. <i>Action: - SC to add all contributions to the S106 list for the Panel.</i></p> <p>❖ Revenue Spend</p> <p>For Panel to note.</p>	<p>SC</p> <p>SC</p>

<p>6.</p>	<p>Approved Works Programme Update 2018/19:</p> <p>The Panel discussed the schemes commissioned for delivery within 2018/19 financial year.</p> <p>No.4 – LCOL162033 - Severalls Lane, Colchester – Programmed for 5 nights starting 29th October 2018.</p> <p>No.23 - LCOL164001 - Monkwick Cycle Improvements – Cllr Harris requested that the Portfolio Holder and some Members take a walk through the cycleway as it is not very well lit. Cllr Harris will keep Sonia informed.</p> <p>No further questions with regards to the report.</p>	
<p>8.</p>	<p>AOB</p> <p>The Panel queried the format in which the Approved Works Programme Update 2018/19 was sent and requested that it be sent as an excel spreadsheet rather than a PDF.</p> <p>Sonia informed the Panel that PDF file was the safest version to use as it would not go into a spam file but she would try and send a test. Sonia also told the Panel that they were currently working on a new system to make it easier for future meetings.</p> <p>The Panel discussed the way in which it advertised the HYS! (Have Your Say!) Section of the meeting after Sir Bob arrived at a meeting which had been cancelled. They agreed that Members of the public that attend will have the same 3 minutes as the current standard at CBC.</p> <p><i>Action – Sonia to come back with different wording</i></p>	<p>SC</p>
<p>9.</p>	<p>Date of next meetings:</p> <p>Thursday 13 December 2018, 10am Grand Jury Room, Town Hall, High Street CO1 1PJ</p> <p>Wednesday 13 March 2019, 1pm Grand Jury Room, Town Hall, High Street CO1 1PJ</p>	

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